

August 31, 2006

## **Office Changes in JobNet Business**

Effective Tuesday, September 5 the St. Croix Valley Job Center will open in River Falls. The office number for the new Job Center is 1135. The Pierce County Job Center in Ellsworth (office 1180) and the St. Croix County Job Center in New Richmond (office 1130) will be closing. The new address, telephone number and fax number for the St. Croix Valley Job Center are:

St. Croix Valley Job Center  
625 Whitetail Boulevard, Suite 100  
River Falls, WI 54022

Telephone: 715-426-0388  
Fax: 715-426-0399

## **Changes in JobNet Business**

- Beginning Tuesday, September 5 new job orders needing to be transferred to Pierce or St. Croix counties will go to office 1135 - St. Croix Valley Job Center.
- Job orders with the status of Employer Incomplete, Employer Complete, Staff Incomplete, and On JobNet will be moved from offices 1130 and 1180 to office 1135.
- Existing employer registrations that were approved by offices 1180 and 1130 will be converted to office 1135.
- New employer registrations for Pierce and St. Croix counties will be approved by office 1135. When employers register they will see the following choices on the County/Job Center drop-down menu on the Initiate Request for Contact screen:
  - Pierce/St. Croix Valley Job Center
  - St. Croix/St. Croix Valley Job Center
- Existing data in the Job Center Systems Data Warehouse for offices 1130 and 1180 will remain attached to those office numbers. Data generated beginning September 5 for the St. Croix Valley Job Center will be attached to office 1135.

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