

June 15, 2006

### **JobNet Business Enhancements**

The following enhancements have been made in JobNet Business:

#### **JobNet Business Enhancements (Employer)**

- The Manage Job Orders search feature has been updated to remember the previous search.
- The Contact's City column has been dropped from the employer's Job Order Summary screen. It was confusing.

**JobNet Business - Job Order Summary By All Sites**

**Profile: TEST EMPLOYER PROFILE NAME** [Add Job Order](#)

**Site: All Sites**

**Incomplete**  
 Search Results: 2 Row(s) found

<u>Job Order Number</u>	<u>Job Order Date</u>	<u>Job Order Title</u>	<u>Contact Name</u>	<u>Site Trade Name</u>	<u>Contact's City</u>
<a href="#">0675569</a>	06/02/2006	Janitor	BURRZINSKI, BRIAN	OUR HOUSE - RICHLAND CENTER	MADISON
<a href="#">0675393</a>	06/01/2006	Receptionist	BURRZINSKI, BRIAN	OUR HOUSE - RICHLAND CENTER	MADISON

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**Awaiting Staff Approval**  
 Search Results: 0 Row(s) found

**On JobNet**  
 Search Results: 0 Row(s) found

**Off JobNet May Reopen**  
 Search Results: 4 Row(s) found

<u>Job Order Number</u>	<u>Actual Job Order Removal Date</u>	<u>Job Order Title</u>	<u>Contact Name</u>	<u>Site Trade Name</u>	<u>Contact's City</u>
<a href="#">0675386</a>	06/01/2006	Janitor	BURRZINSKI, BRIAN	OUR HOUSE - RICHLAND CENTER	MADISON
<a href="#">0675388</a>	06/01/2006	Cook	CLARY, PENNY	OUR HOUSE - RICHLAND CENTER	RICHLAND CENTER
<a href="#">0675456</a>	06/01/2006	Social Worker	BURRZINSKI, BRIAN	OUR HOUSE - RICHLAND CENTER	MADISON
<a href="#">0662499</a>	05/05/2006	Cook	CLARY, PENNY	OUR HOUSE - RICHLAND CENTER	RICHLAND CENTER

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**Off JobNet No Reopen**  
 Search Results: 2 Row(s) found

<u>Job Order Number</u>	<u>Actual Job Order Removal Date</u>	<u>Job Order Title</u>	<u>Contact Name</u>	<u>Site Trade Name</u>	<u>Contact's City</u>
<a href="#">0631260</a>	11/23/2005	Testor	BURRZINSKI, BRIAN	TEST EMPLOYER 1	MADISON
<a href="#">0542935</a>	12/01/2004	Tree Cutter	BURRZINSKI, BRIAN	TEST EMPLOYER	MADISON

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- The Request for JobNet Business Registration screen has been redesigned. This is the first step in a new, streamlined registration process for employer customers.



Please provide the following information, then click Submit:

\* Indicates a Required Field

**Employer Information:**

\* Company Name:

\* Street Address:

\* City:

\* State:

Zip Code:  -

FEIN Code:  [##-#####]

UI Account Root Number:

Company Description:

Text Limit: 2000 | Text Entered: 0

**Contact Information:**

\* Role, Title or Business Area:

Salutation:

\* First:

Middle Initial:

\* Last:

Account ID:

\* Telephone:   -  Extension:

Cell Phone:   -

Fax:   -  Extension:

\* E-Mail:

May we contact you at this address for general job center announcements?

Yes  No

Preferred Method of Contact:

Telephone  Email  Fax  In Person  None Specified

\* County/Job Center:

**Additional Comments:**

Text Limit: 2000 | Text Entered: 0

[Help Instructions](#)

Submit

## JobNet Business Enhancements (Staff)

- The Private Employment Agencies (Employee Leasing and PEOs) checkbox has been changed to a radio button.

Staffing Agency - If the answer to the following question is Yes, enter the name of the employer associated with the staffing agency recruitment in the Staff Comments field.

Is this job order a recruitment for an employer by a Staffing Agency?  Yes  No

**Private Employment Agencies (Temporary Jobs):**  
This position is listed by a private employment agency. The agency is the legal employer. No fee will be charged of the job applicant.

**Private Employment Agencies (Direct Hires):**  
This position is listed by a private employment agency. The agency is not the legal employer; it is recruiting for the actual legal employer. No fee will be charged of the job applicant.

**Private Employment Agencies (Employee Leasing and PEOs):**  
This position is listed by an employee leasing company or by a private employment agency. The company or agency is a legal co-employer with the work site company.

- The Metropolitan Statistical Areas (MSAs) have been updated to the 2005 MSAs. To view the list of MSAs that include Wisconsin counties, go to [http://dwd.wisconsin.gov/oea/msa\\_map\\_new.htm](http://dwd.wisconsin.gov/oea/msa_map_new.htm).
- Added "All - Within Your WDA" to the drop-down menu on the Pending Orders report.

The screenshot shows a web application window titled "JobNet Business - Pending Job Orders". It features a search bar with a dropdown menu set to "All - Within your WDA" and a "Search" button. Below the search bar, it displays "Pending Employer Job Orders : 0 Row(s) found".

- The search feature on several screens has been updated to remember your previous search. Screens affected include Manage Activities, Add Multiple Activities, Staff Information, Manage Profiles, Manage Sites, Manage Contacts, and Manage Job Orders.
- The employer's incomplete and complete (staff's pending) job orders can now be viewed by staff. Employer Incomplete and Employer Complete categories have been added to the site's Job Order Summary screen.

**JobNet Business - Job Order Summary**

Profile: WINDFALL POTTERY  
 Site: WINDFALL POTTERY Add Job Order

**Employer Incomplete**  
 Search Results: 0 Row(s) found

**Employer Complete**  
 Search Results: 0 Row(s) found

**Staff Incomplete**  
 Search Results: 1 Row(s) found

<a href="#">Job Order Number</a>	<a href="#">Job Order Date</a>	<a href="#">Job Order Title</a>	<a href="#">Site Trade Name</a>	<a href="#">Order Taker</a>
<a href="#">0222113</a>	06/08/2006	22	WINDFALL POTTERY	Test1 user1jobsstaffjobord

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**On Joblet**  
 Search Results: 3 Row(s) found

<a href="#">Job Order Number</a>	<a href="#">Job Order Date</a>	<a href="#">Job Order Title</a>	<a href="#">Site Trade Name</a>	<a href="#">Order Responsible Staff</a>	<a href="#">Remaining Days On JobNet</a>	<a href="#">Identify Employer</a>
<a href="#">0222110</a>	06/08/2006	Janitor	WINDFALL POTTERY	user1jobsstaffjobord, Test1	24	Yes
<a href="#">0222111</a>	06/08/2006	Gift Shop Clerk	WINDFALL POTTERY	user1jobsstaffjobord, Test1	24	Yes
<a href="#">0222112</a>	06/08/2006	Tour Guide	WINDFALL POTTERY	user1jobsstaffjobord, Test1	24	Yes

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**Off Joblet May Reopen**  
 Search Results: 0 Row(s) found

**Off Joblet No Reopen**  
 Search Results: 0 Row(s) found

### JobNet Business Enhancement (Employer and Staff)

- A link has been added to the job order Preview and to the job order on JobNet, allowing job seekers to view all job orders for that employer site (not all sites for that employer). When the link is clicked, a list of all job orders for that site will be displayed. This feature does not appear on Seasonal JobNet.

[Back To Job Order](#)



## Janitor (Job Number 0222110)

[See all jobs by this employer](#)

**Employer:**

WINDFALL POTTERY  
7505 MARINA RD  
EGG HARBOR, WI 54209  
[www.windfallpottery.com](http://www.windfallpottery.com)

Work Site of Job:

Door County

Public Transportation:

No

Pay:

\$9.50 Per Hour to \$11.50 Per Hour

Duration/Usual Hours Per Week:

Part-Time Temporary, 20 to 30 Hours Per Week. Job ends 10/31/2006

Shift/Work Days:

First Shift.  
Friday, Saturday, Sunday.

Number of Openings:

1



[JobNet Home Page](#) > [New Location](#) > [New Occupation](#)

## WINDFALL POTTERY

### Posted the following jobs

Click on a job title for more information about the job

Jobs are listed in order of the date on which they were entered or updated. The most recent jobs are listed first. The city shown on each listing is the city in which the Employer is located. The job may not be located in the same city.



This icon means the job is located on a busline.



This icon means the job is an apprenticeship.



This icon means the job is associated with an employment agency.

[Gift Shop Clerk](#)

06/08/2006 EGG HARBOR

Part-Time Temporary

\$8.00 Per Hour to \$9.50 Per Hour

[Janitor](#)

06/08/2006 EGG HARBOR

Part-Time Temporary

\$9.50 Per Hour to \$11.50 Per Hour

[Tour Guide](#)

06/08/2006 EGG HARBOR

Part-Time Temporary

\$9.00 Per Hour to \$12.00 Per Hour

You can also [pick a new region](#), [search a new job category](#) or return to [WisconsinJobCenter.org](http://WisconsinJobCenter.org).

- Changes made by the employer will now be tracked by the employer's username instead of the generic "EMPLOYER" designation.

Old:

Created:	12/19/2001 1:55:36 AM	By: EXPOE202
Last Updated	6/9/2006 10:51:01 AM	By: EMPLOYER
		<input type="button" value="Save Business Summary"/> <input type="button" value="Delete Business Summary"/>

New:

Created:	4/5/1998 9:30:19 AM	By: EXPOE202
Last Updated	6/15/2006 7:24:03 AM	By: WEXT\hellglass
		<input type="button" value="Save Location"/> <input type="button" value="Delete Location"/>

- "Monday-Friday" is now the first choice under Work Days.

\* Work Day(s) (Check all that apply. If Non-Standard Explain checked, enter a description in the space provided.):

<input checked="" type="checkbox"/> Monday-Friday	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday
<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday	<input type="checkbox"/> Saturday	<input type="checkbox"/> Sunday
<input type="checkbox"/> Weekends only			
<input type="checkbox"/> Non-Standard Explain:			

- The size of the text fields (number of characters allowed) has been increased to 300 in the Non-Standard Explain: text fields for both Work Days and Shifts.
- The default font has been changed to Arial for a fresher look.

**System Problems Fixed**

- A problem caused when a button was clicked twice in a row has been fixed. The problem caused the page to error out.
- JobNet 3.0 now suppresses employer information and application methods in the same manner as Internet JobNet and Seasonal JobNet.

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This message has been posted to the web site (<http://www.wisconsinjobcenter.org/jobnetbiz>) that holds the JobNet Business announcements. The archive holds the current edition, and all previous editions.

These editions are delivered in Adobe PDF format for on-line reading or downloading. The web site has a link to the DWD Viewers Download Page (<http://dwd.wisconsin.gov/viewers.htm>) to find links to software which may be necessary to view the publications.

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