

January 12, 2006

Using HTML Tags in Job Order Text Fields

You can use HTML tags within these text boxes to format your text.

- To hyperlink to a website:
` My Site. `
Displays as: [My Site](http://www.mysite.com) and when clicked takes the user to a web page.
- To bold text:
` Please apply by January 15, 2006. `
Whatever text is typed within the tags will display **bolded**.
- To underline text:
`<u> Please apply by January 15, 2006. </u>`
Whatever text is typed within the tags will display underlined.
- To italicize text:
`<i> Please apply by January 15, 2006. </i>`
Whatever text is typed within the tags will display *italicized*.

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