

December 3, 2003

## **WELCOME to the ERS/WJOS message list**

Welcome to the WJOS/ERS message list. The announcements from this list are used to alert Job Center staff and partners about changes, updates, and information requests regarding the Wisconsin Job Order System (WJOS), the Employer Record System (ERS), and related WebIntelligence (Webi) issues.

You will receive an email whenever an update has posted to the web site that holds the WJOS/ERS announcements. The email message will direct you to a web site (<http://www.wisconsinjobcenter.org/erswjos>) that holds the current edition, and an archive of all previous editions.

These editions are delivered in Adobe PDF format for on-line reading or downloading. The web site has a link to the DWD Viewers Download Page (<http://www.dwd.state.wi.us/viewers.htm>) to find links to software which may be necessary to view the publications.

To subscribe to or unsubscribe from this list, visit <http://www.wisconsinjobcenter.org/signup> and follow the simple steps to complete and submit the on-line form.

The Wisconsin Job Order System (WJOS) is used by Job Center staff and employers to post job orders on JobNet, Wisconsin's statewide computerized job listing service. Employers can enter and manage their job orders themselves, or can have Job Center staff perform these functions. This service is provided at no cost to employers.

The Wisconsin Employer Record System (ERS) database allows for entry and maintenance of information about Wisconsin employers. It was developed to facilitate and track employer-related activities by Job Center staff.

Job Center staff use WebIntelligence (Webi) software to extract information, and to create reports and mailing lists based on data in the WJOS/ERS database, among its other uses.

Again, thank you for joining the other readers of the WJOS/ERS messages. If you have comments or suggestions related to the WJOS/ERS messages, contact the list owner at [erswjos@badger.state.wi.us](mailto:erswjos@badger.state.wi.us). If you have comments or suggestions related to Wisconsin Job Centers, send an email to [jobcenter@dwd.state.wi.us](mailto:jobcenter@dwd.state.wi.us).