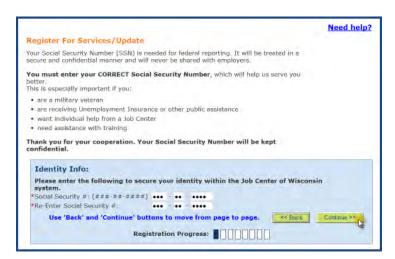# Registration Instructions

1. Read the **More Information Needed** page, which explains why we need your Social Security Number and other personal information. Click on the **Continue** button.

2. It is extremely important that you enter your **correct** Social Security Number. The numbers you enter will not appear on the screen. Click on the **Continue** button.

3. Enter your **correct** date of birth and gender. Click on the **Continue** button.

If you see a red error message, <u>follow the instructions</u> listed. **Do not attempt to register again**, as this will only make the situation worse. When you call the telephone number that is listed you will need to be at a computer.

4. Review the information displayed and update it if necessary. Required fields are marked with a red asterisk *****. Click on the **Continue** button.

5. Review the information displayed and update it if necessary. Required fields are marked with a red asterisk *****. Click on the **Continue** button.
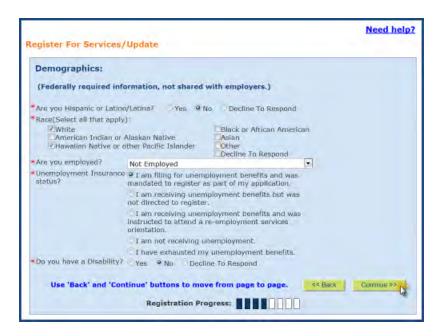
6. The County is defaulted based on the Zip Code you provided. If it is incorrect, select the correct County from the drop-down menu. Click on the **Continue** button.

If you live outside Wisconsin, the County question is skipped.

7. Select your responses to the questions by clicking the circle in front of your response. Required questions are marked with a red asterisk *. For Race, you may check all checkboxes that apply. Click on the **Continue** button.

8. Depending on your response to the "Do you have a Disability?" question, you may see this question. Choose an answer from the drop-down menu. Click on the **Continue** button.

9. Select your responses to the statements from the drop-down menus. Required questions are marked with a red asterisk *. Click on the **Continue** button.

10. Select your responses to the questions by clicking the circle in front of your response. Required questions are marked with a red asterisk *. Click on the **Continue** button.

11. Depending on your responses to the limited English skills questions, you may see this question. Select your response to the question by clicking the circle in front of your response. Click on the **Continue** button.

12. Click on the "Yes" button or the "No" button to respond to the question.

13. Depending on your response to the Military Status question, and your responses on the Veteran Status questions, you may see some or all of the following questions. Click on the "Yes" button or the "No" button to respond to each question, and then click on the **Continue** button.

Register For Services/Update

Veteran Status:

Were you discharged or released from military service with a **Dishonorable** discharge? (Reference: Title 38 USC 101-2)

Use 'Yes' or 'No', and 'Back' buttons to move from page to page.

Yes   No   << Back

Registration Progress:

Register For Services/Update

Veteran Status:

*Active Duty Begin Date (mm/dd/yyyy)   __ / __ / ____

*Active Duty End Date (mm/dd/yyyy)   __ / __ / ____

Use 'Back' and 'Continue' buttons to move from page to page.   << Back   Continue >>

Registration Progress:

Register For Services/Update

Veteran Status:

Are you the spouse of a veteran?

Use 'Yes' or 'No', and 'Back' buttons to move from page to page.

Yes   No   << Back

Registration Progress:

Register For Services/Update

Veteran Status:

Are you the spouse of any of the following? (Reference: 20 CFR Part 1010)

(1) Any veteran who died of a service connected disability;

OR

(2) Any member of the Armed Forces serving on active duty who, is listed in one or more of the following categories and has been so listed for a total of more than 90 days:

    (i) Missing in action;

    (ii) Captured in line of duty by a hostile force; or

    (iii) Forcibly detained or interned in line of duty by a foreign government or power;

OR

(3) Any veteran who has a total disability resulting from a service connected disability, as evaluated by the Department of Veterans Affairs;

OR

(4) Any veteran who died while a disability, as indicated in paragraph (3) of this section, was in existence.

Use 'Yes' or 'No', and 'Back' buttons to move from page to page.

Yes   No   << Back
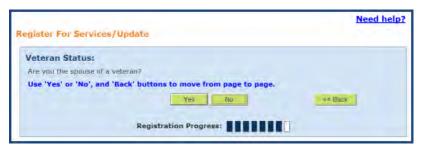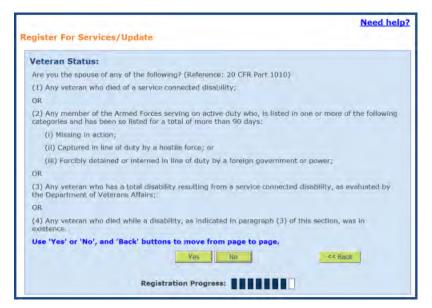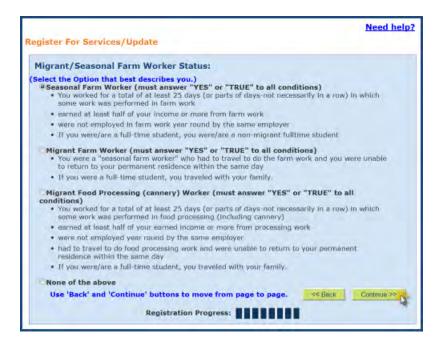
Registration Progress:

14. Click on the "Yes" button or the "No" button to respond to the question.

15. Depending on your response to the Migrant/Seasonal Farm Worker Status question, you may see this question. Select your response by clicking the circle in front of your response. Click on the **Continue** button.

16. The following message is displayed. Click on the **Continue** button to go to the My JCW dashboard.